

# APPLICATION

Name of congregation: \_\_\_\_\_  
Contact person: \_\_\_\_\_ Address: \_\_\_\_\_  
City: \_\_\_\_\_ Zip Code: \_\_\_\_\_  
Number of years funding needed: \_\_\_\_\_  
Amount needed Year 1: \_\_\_\_\_ Year 2: \_\_\_\_\_ Year 3: \_\_\_\_\_  
(Amount each year is reduced. Requests for funds are required annually.)  
Funds will be used for: \_\_\_\_\_

(Attach extra sheets if needed.) Maximum amount per application: \$7,500.00 (\$2,500 grant, \$5,000 loan)  
Send completed form to the Illinois/Wisconsin District Office (Address on front of brochure)  
District Leadership Team reserves the right to accept or deny requests.

## District Mission Statement

Bringing the message of Christ to the world.

## District Purpose Statement

Supporting the growth and development of  
the member churches.

District of Illinois and Wisconsin  
Church of the Brethren

Kevin Kessler, District Executive  
Phone: 309-224-4828  
Email: [kevink.iwdcob@gmail.com](mailto:kevink.iwdcob@gmail.com)

Andrea Garnett, Administrative Assistant  
Phone: 309.649.6008  
Email: [andreag.iwdcob@gmail.com](mailto:andreag.iwdcob@gmail.com)

District of Illinois  
and Wisconsin  
Church of the  
Brethren

## MISSION & MORTAR

Congregational Support  
Program



269 E. Chestnut St.  
Canton, IL 61520  
Phone: 309.649.6008  
Email: [andreag.iwdcob@gmail.com](mailto:andreag.iwdcob@gmail.com)  
Email: [kevink.iwdcob@gmail.com](mailto:kevink.iwdcob@gmail.com)

**MISSION AND  
MORTAR**  
**Congregational Support Program**

Sustaining and developing ministry (mission) within congregations, as well as maintaining property (mortar), is sometimes hindered because of inadequate financial resources. The Illinois/Wisconsin District, whose mission is to support the growth and development of member congregations, realizes that this dilemma exists and desires to financially support congregations that are in good standing with the district and have specific needs. Congregations in good standing are those that for the past two years have sent delegates to district conference and have supported the district financially with undesignated gifts of at least \$100 per year for the past two years.

Application for assistance may be made for up to a three-year period with reductions in the amount of support for each subsequent year. In the event that multi-year assistance is needed, a graduated agreement for funding will be arranged, but a request for the funds must be made annually.\*\*

**Figure 1**

\$4,000.00 needed over three years  
Year one: \$2,000.00  
Year two: \$1,200.00  
Year three: \$800.00

Assistance will be in the form of grants and loans. The total amount of grants per congregation will not exceed \$2,500.00 per application. Any amounts above \$2,500.00 will be provided in the form of a loan to be repaid without interest. Payment of the loan would begin in the year following the last year of assistance with a payment schedule not to exceed 5 years. The maximum amount that can be borrowed per congregation is \$5,000.00 per application. New applications for assistance will not be accepted from congregations using the program until the original contract has been completed and loans have been repaid.

**Figure 2:**

Year one: \$2,000.00 grant  
Year two: \$500.00 grant; \$700.00 loan  
Year three: \$800.00 loan  
Year four: Begin paying on \$1,500.00 loan

Applications for Mission and Mortar grants/loans may be made by filling out the attached application form or sending a letter of request to:

Mission and Mortar  
c/o District of Illinois and Wisconsin  
269 E. Chestnut  
Canton, IL 61520.

*\*\*The original application will be kept on file. However, the district will only disburse funds in years two and three when a congregation requests in writing the need for those funds in years two and three. From Figure 1, \$1,200 would only be disbursed in year two when requested by the congregation.*

A letter of request should include the following:

1. The specific purpose for which the funds will be used.
2. The number of years funding will be needed, not to exceed three years.
3. The amount of money needed. If for multiple years, designate the needed amount each year. A reduction in amount is required for subsequent years. Requests for the funds are required annually.
4. The schedule of repayment of amounts exceeding \$2,500.00.
5. A current Income and Expense Statement and Balance Sheet must be sent with the application.

A congregation may not apply for a grant more often than every three years except for special circumstances.

The District Leadership Team has the authority to accept or reject any request.

This program will be administered by the District Leadership Team and its treasurer and financial secretary.

Funding for this program will come from the Mission and Mortar Fund and/or reserves. The revolving fund will accept designated giving and is the fund to which loan payments will be made.

The cumulative amount available for combined loans and grants to all congregations will be established annually by the District Leadership Team.

Application form on reverse